

**CITY COUNCIL AGENDA**  
15728 Main Street, Mill Creek, WA 98012  
(425) 745-1891



- Brian Holtzclaw, Mayor • Stephanie Vignal, Mayor Pro Tem
- Mark Bond • Vince Cavaleri • John Steckler • Benjamin Briles • Adam Morgan

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. **Due to the COVID-19 pandemic City Council Meetings will be held virtually until further notice.**

Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and residency for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

**Next Ordinance No.** 2020 - 869

**Next Resolution No.** 2020 - 595

**December 8, 2020**  
**City Council Meeting**  
**6:00 PM**

**VIRTUAL MEETING INFORMATION**

- A. Join Zoom Meeting  
<https://zoom.us/j/92268188516>

Meeting ID: 922 6818 8516

One tap mobile

[+12532158782](tel:+12532158782).,92268188516#US (Tacoma)

[+13462487799](tel:+13462487799).,92268188516# US (Houston)

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**AUDIENCE COMMUNICATION**

- B. Public comment on items on or not on the agenda

## PRESENTATIONS

- C. Office of the Washington State Auditor's Entrance Conference for the 2019 Audit  
(*Sarrah Superville, Assistant State Auditor*)

## NEW BUSINESS

- D. Appointments to the Planning Commission  
(*City Council Interview Committee, Mayor Holtzclaw, Mayor Pro Tem Vignal and Councilmember Morgan*)  
[PC Appointment Agenda 2020 Summary](#)  
[Schedule with Applications Redacted](#)
- E. Supplementing the Record of the 2021 - 2022 Biennial Budget approved by Council in Ordinance No 2020-668 to reflect the replacement of the Chief of Staff Position with Deputy City Manager Position and to include the salary schedule in the Appendices of Ordinance No. 2020-668.  
(*Michael Ciaravino, City Manager*)  
[Agenda Summary DCM Salary Schedule](#)  
[ORDINANCE NO 2020 -869 \(DCM SALARY SCHEDULE](#)  
[2020 Salary Plan - Edited](#)
- F. Addendum No.1 to Professional Services Contract 2017-1379 with Perteet for On Call Engineering Services  
(*Mike Todd, Public Works and Development Services Director*)  
[1 Summary - Perteet Addendum 1tr.mt](#)  
[R1 Perteet 2017-1389 Amendment Presentation 12.8.2020](#)  
[2 Attachment 1 RESOLUTION 595 TO APPROVE](#)  
[3 Attachment 2 Consultant Contract Addendum No. 1 December 2020](#)  
[4 Attachment 3 2017-1379 Signed Final Contract](#)
- G. Professional Services Contract for On-Call Engineering Services for Private Development Review with Perteet.  
(*Mike Todd, Public Works and Development Services Director*)  
[1 Summary - Perteet On Call Private Development Review Final](#)  
[2 Attachment 1 RESOLUTION 596 TO APPROVE](#)  
[3 Attachment 2 Perteet On Call Private Development Review December 2020 Final](#)
- H. Snohomish Regional Drug Task Force Interlocal Agreement (ILA) with revisions.  
(*Sergeant Phillips*)  
[2020 AIS-SRGDTF ILA Agenda Summary](#)  
[ILA with Revisions Snohomish Regional Drug Task Force](#)  
[2 SRGDTF Resolution 2020-597](#)
- I. Approval of a one-year extension of the Collective Bargaining Agreement between the City of Mill Creek and the Mill Creek Police Officers' Guild for the period January 1, 2021 to December 31, 2021.  
(*Michael Ciaravino, City Manager*)  
  
[AIS Guild Contract](#)  
[millcreek\\_amclean2020.12.04 Guild MOU - CBA extension](#)  
[Resolution COM & MC Police Officers' Guild](#)

## PROPOSED NEW INITIATIVES

- J. Legislative Agenda for 2021  
[FactSheetBroadband202180a88bbc-1dd7-4382-be61-33207cf6134a](#)  
[FactSheetFiscalFlexibility2021f62c1de8-e37a-46d2-8497-0f678c9015f4](#)  
[FactSheetHousingStability2021d5b713c3-dc55-4a6e-aaf3-6de58ef52dbf](#)  
[FactSheetPoliceReform20211b4e787b-3100-4984-b32b-cab967a7317c](#)  
[FactSheetSharedRevenues20211d2e4ef5-7092-433e-8cd4-8d38b15cb385](#)  
[FactSheetTransportation20217ab04cbb-57ca-42bf-b73e-cebc8c8370d0](#)

## STUDY SESSION

- K. Governance Manual  
[Agenda Summary Governance Manual Update 12-08-20](#)  
[Attachment A code of conduct](#)  
[Governance Manual Complete](#)

## CONSENT AGENDA

- L. Approval of Checks #62727 through #62822 and ACH Wire Transfers in the Amount of \$873,979.48  
*(Audit Committee: Councilmember Briles and Councilmember Steckler)*  
[Check Vouchers](#)
- M. Payroll and Benefit ACH Payments in the Amount of \$187,401.30.  
*(Audit Committee: Councilmember Briles and Councilmember Steckler)*  
[ACH Voucher 187,401.30](#)

## REPORTS

- N. Mayor/Council
- Mill Creek Subarea Study Committee Vacancy
- O. City Manager
- Emergency Proclamation Extension
- P. Staff
- Report, etc.

## AUDIENCE COMMUNICATION

- Q. Public comment on items on or not on the agenda

## ADJOURNMENT